



**GOVERNMENT OF SINDH  
HOME DEPARTMENT**

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*Karachi, dated 10<sup>th</sup> May, 2020*

**ORDER - SOPs for Construction business**

No. SO(Jud-I)HD/8-1(04)/2020-Corona/SOPs-Constr. Whereas, there is a significant rise in number of Covid-19 infections, and the trend is projected to continue for the foreseeable future, whereas no treatment / vaccination / cure developed for the Covid-19 disease, whereas, there are 80% infections are asymptomatic, Government of Sindh considered it essential to take all the emergency precautions to mitigate the spread of Covid-19 contagion in the province of Sindh, it is also felt with absolute necessity that in order to ease the lockdown restrictions and facilitating normalcy to personal and business activities in the public interest while ensuring all safety precautions mitigate the spread of COVID-19 contagion.

2. Now, therefore in exercise of powers Under Section 3(1) of the Sindh Epidemic Diseases Act 2014 (The Sindh Act VIII of 2015) and in continuation of earlier orders issued vide No. SO(Jud-I)HD/8-1(04)/2020-Corona dated 14<sup>th</sup> April and 23<sup>rd</sup> April 2020, the Government of Sindh is satisfied to devise a framework through which the activities related to construction business may be regulated for opening.

3. Therefore, Government of Sindh is pleased to issue the Standard Operating Procedures (SOPs) to ensure safe work environment in which requisite activities related to the construction industry and associated sectors, as well as transportation of men, machinery and material may be carried out.

**Objective:**

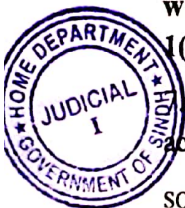
4. The objective of these SOPs is to ensure that all construction activities during the Covid-19 Pandemic are carried out in a manner that ensures prevention of the spread of Corona Virus.

**Applicability:**

5. These SOPs applicable to **all activities / operations of construction industry, associated sectors as well as persons engaged therein including site managers, builders, contractors, workers, office staff, supplier, transport material/items etc.** (as far as is applicable to them) who are all required to follow the directions / instructions as related to them and there shall be no exception. Such other bodies like SBCA (for ABAD, public sector project) and Cantonment Boards to ensure compliance with SOPs within their area of jurisdiction.

6. The general directions regarding distancing measures, travel instructions, equipment, machinery, office spaces, visitors, prayer areas, canteen/eating places, residence and workplace cleanliness/ toilets shall remain the same as in previous order No. SO(Jud-I)HD/8-1(04)/2020-Corona/SOPs dated 14<sup>th</sup> April 2020 for work place.

In addition to above following specific SOPs shall apply to construction and related activities.



**A. Responsibilities of Builder / Developer / Contractor / Owner**

- i) Provide an undertaking to the respective Deputy Commissioner, office regarding adherence to the SOPs and all Protocol including Emergency Response will be laid out.
- ii) Must carry out analysis of high risk areas of their workplace/site/office etc. in order to take steps as per SOPs for preventing spread of COVID-19.
- iii) ID cards should be provided to all site workers/managers to be carried while at site and while travelling to and from work.
- iv) Provision of the basic hygiene facilities like toilets, bathrooms and hand wash basins supplemented with ample supply of Soaps and hand wash to be ensured
- v) Maintain a register (Management, staff, workers, labourers whether permanent or temporarily hired etc.) engaged in any form of activity for a particular premises or site, with contact details to be maintained, which can be produced on demand readily, if so required for COVID-19 contact tracing.
- vi) On 1<sup>st</sup> day, before resuming the work on sites post lockdown period, mandatory medical check-up to be arranged for all workers, before start of work.
- vii) Entire construction sites including site office, labour camp, canteens, pathways, toilets, entry/exit gates will be disinfected after each use. Housekeeping team should be provided with necessary equipment.
- viii) In a very big construction site with over 500 employees, a doctor will be present periodically (at least once a week) at site on allotted time for screening and at other sites with 100 plus workers a medical technologist/ trained person on COVID-19 be deputed for screening.

**B. Responsibilities of Site Manager/ Workers**

- i) No outsider will be allowed to stay at site without following proper procedure and instructions.
  - ii) Maintain a register for workers working at the construction site with their full particulars.
  - iii) Ensure that any worker having any symptoms like cough, fever, etc. should be immediately reported to higher authority for further screening/ testing/ medical assessment.
  - iv) Ensure that workers maintain more than three feet distance between them at all times and if necessary, put floor markings etc. for such purpose.
  - v) Not more than 2/3 persons (not facing one another) should be allowed to travel in lifts or hoists and use of the staircase for climbing should be encouraged.
  - vi) Workers should not share their belongings like food, water bottles, utensils, mobile phones etc. with others.
  - vii) Workers should not shake their clothes and must change before leaving the site.
  - viii) Mode of wireless communication to be introduced where possible in order to minimize the human interaction.
- Everyone entering the site must be assessed for body temperature with a thermal gun.





- x) The number of people working at site should be minimize and instead work may be carried out in 8 hourly shifts.
- xi) More than 2 entry and exit points may be allocated to reduce rush at the exit and entry.
- xii) The principles of social distancing must be incorporated during pick and drop of the worker.
- xiii) The education regarding the manners of coughing and sneezing may be imparted.
- xiv) If the laborers are to sleep at the site then a minimum distance of 2m must be ensured between them.

**C. Logistics / Equipment, Machinery, Material etc.**

- i) All equipment / machinery / fixtures / Tools received shall be properly sanitized and disinfected before receipt / usage.
- ii) All construction material arriving at site should ideally be left idle for 2 days before use to ensure safe usage.
- iii) All site workers / supervisors, etc to wear proper head gear, gloves, masks, goggles, shoes. No person(s) without proper gear shall be allowed to work.

**D. Waste Disposal:**

- i) Any waste in human contact (used water bottles, plastic, tissue etc.) should be double bagged and properly disposed off.
- ii) Special space must be earmarked for such disposal.
- iii) Separate designated staff should be dealing with such disposal and shall not be mixing with other construction/ site workers.

**Further instructions**

8. As may be issued by the government for further steps necessary to contain Covid-19 spread.

9. **These SOPs / directions shall be enforceable immediately and shall remain in force till the COVID-19 emergency is specifically declared to be over by an order or this order is withdrawn.**

10. In view of importance of such measures to be fully in place for preventing spread of disease the concerned businesses / activities shall take necessary measures to have all the required arrangements fully in place before starting their operations. **The operations shall only be permitted after an undertaking by the Builder/ Developer/ Owner / CEO that all the requirements are fully in place and they are engaging in activity that is specifically permitted by the government and that they are responsible that no contravention takes place and that action can be taken under relevant laws in case of any default including closure of such place and that in case there is spread of COVID-19 due to such activity they shall be responsible for treatment/ welfare of worker/ labourers/ persons contracting the disease and any further action required for control of such spread. Such undertaking, along with the detailed particulars all the persons who will be**

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**working/present at any time of the operations**, shall be deposited with the concerned DC of area with copies, thereof, to relevant department, such as Home, Sindh Building Control Authority, etc.


11. Any person / owner/manager engaged in any permissible activity/ operation found violating any of the instructions contained in these SOPs shall be liable for action in accordance with law as per section 4 of Sindh Epidemic Diseases Act 2014. Any builder / developer/ contractor found/ reported violating the above instructions/Standard Operating Procedures, the permission given to them during Covid-19 emergency shall stand suspended immediately and such work places may be closed.

12. Secretaries of respective departments, who are entrusted with regulation/control of respective activities/function related to above as well as respective divisional Commissioners are empowered under Section 3(1) of said Act to issue further orders, directions, notices to put this order into effect in letter and spirit and to clarify further for implementation purpose (but not allow what is not permitted or disallow what is permitted). Any action required to be taken under this order may be taken if deemed necessary by taking representative of concerned business Association (to be nominated by the concerned President).

13. A team of officers / inspectors of administration, department concerned, duly authorized by Deputy Commissioners or Secretaries concerned, Director General Sindh Building Control Authority may check the place any time for compliance of directions issued by Government.

14. Deputy Commissioner, Assistant Commissioner, Officers of Sindh Building Control Authority, Labour Officer concerned as well as personnel of Law Enforcement Agencies not below the rank of Inspector Police (or of equivalent rank for other Law Enforcement Agencies are empowered under Section 3(1) of the said Act to take any legal action on any Act in contravention of this order or directions/notices issued there under. Further legal action can also be taken under relevant Labour, Industrial and other applicable laws.



  
**(DR. MUHAMMAD USMAN CHACHAR)**  
Additional Chief Secretary (Home)

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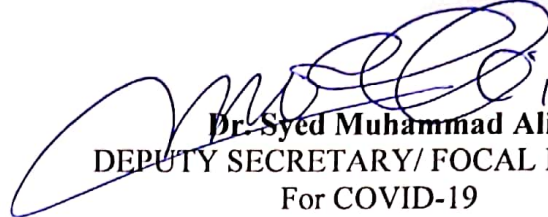
Karachi dated 10<sup>th</sup> May, 2020

**A copy is forwarded for information and necessary action to:**

1. The Principal Secretary to Governor Sindh, Karachi.
2. The Principal Secretary to Chief Minister Sindh, Karachi.
3. The Director General, Pakistan Rangers, Sindh, Karachi.
4. The Chairman, Planning & Development Board, Karachi.
5. The Chairman, Anti-Corruption Establishment, Sindh, Karachi.
6. The Inspector General of Police Sindh, Karachi.
7. The Senior Member, Board of Revenue, Sindh, Karachi.
8. All the Administrative Secretaries of Government of Sindh.
9. The Director General, Sindh Building Control Authority, Karachi.

10. The Additional Inspector General of Police (Karachi, Hyderabad, Sukkur).
11. The Commissioner (all) in Sindh.
12. The Deputy Inspector General of Police (all) in Sindh.
13. The Deputy Commissioner (all) in Sindh.
14. The Senior Superintendent of Police (all) in Sindh.
15. The Director, Press Information Department, Government of Sindh, Karachi.
16. The Deputy Secretary (Staff) to Chief Secretary, Sindh, Karachi.
17. The Superintendent, Sindh Government Printing Press, Karachi for publication in the next issue of Government Gazette and provide copies thereof.
18. All concerned through respective departments.
19. Office Copy.



 10/05/2020  
**Dr. Syed Muhammad Ali**  
DEPUTY SECRETARY/ FOCAL PERSON  
For COVID-19

